

MMC GME Special Review Policy

Purpose: To provide a policy by which the Graduate Medical Education Committee (GMEC) will provide oversight to underperforming GME programs, per the ACGME Institutional Requirements (Section 1.B.6.a)

Criteria for initiating a Special Review will be determined by the GMEC and can include, but are not limited, to the following:

- Substantive non-compliance with metrics of the New Accreditation System (NAS)
 - Concerning ACGME resident survey
 - Concerning ACGME faculty survey
 - Failure of the program to submit **Milestone** data in a timely fashion
 - Board examination performance
 - Insufficient clinical or procedural experience (over 2 years)
 - Faculty member and/or resident scholarly activity and productivity
- Failure of the program to demonstrate engagement or improvement in any of the Clinical Learning Environment Review (CLER) focus areas:
 - Resident engagement in **Patient Safety** reporting
 - Resident participation in **Quality Improvement** initiatives
 - **Transitions of Care**
 - Concerns regarding adequate **Supervision** (triggered by residents or faculty)
 - Persistent **Duty hour** non-compliance
 - Substantive **Professionalism** issues
- At the request of the Program Director, Chief, MMC Chief Medical Officer
- Program Instability
 - Rapid turnover of program directors (<2 years)
 - Significant Resident/fellow attrition
- Reports of potential serious substantive non-compliance with the ACGME Common or specialty-specific program requirements

Procedure [similar to prior Internal Review procedure]:

- the DIO or Director, Dept. of Med. Education will convene and chair an ad hoc group comprised of individuals outside of the department being reviewed, and include at least two Program Directors, one Academic Chief, one MEA II, 1-2 residents/fellows from programs outside the department being reviewed
 - an external consultant will be engaged at the discretion of the DIO
- Special Reviews will likely be focused on targeted areas of concern - the Program Director will be asked to prepare specific documents and materials in advance
- The ad hoc group will reserve the right to interview:
 - Residents: all of the residents for smaller programs (<=2/year) or 1 peer-selected resident from each level of training for larger groups for larger programs

- Faculty – core faculty as relevant
- The ad hoc group will meet with the Program Director, Chief, program coordinator as well as representative key faculty as requested

Reporting and Monitoring: the ad hoc group will present a report to the GMEC that describes the quality improvement goals, the corrective actions, and the process for GMEC monitoring of outcomes.

Approved by the GMEC March 25, 2015

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